



HOMEOWNER CHECKLIST

Taking possession of a new home is an exciting and enjoyable experience, to assist you in your first few days in your new home, please consider the following advice: -

1. Check that you have the following keys in your possession and they work correctly:
 - a. House
 - b. Garage
 - c. Windows
 - d. Meter Cupboard
 - e. Windows Lock Keys (note: Fire Escape windows are NOT lockable)
2. Locate the position of all main stop taps for water, gas, oil and the electricity supply. Ensure you have a copy of the meter readings taken by your Sales Negotiator on the day of handover.
3. Read and understand the instruction booklets for all appliances and note and special instructions for operation or cleaning.
4. Check that you have all the necessary guarantees for each appliance, fill in the relevant forms and return to supplier
5. Consider entering into a service agreement for your boiler. It should be serviced once a year to ensure the smooth and efficient running of your heating and hot water system.
6. The NHBC booklet contains advice on what is covered and what is not by the guarantee and other important homeowner information. Make sure you know what is contained in it and what to do if there is an issue in future
7. When hanging pictures or other fixtures once moved in, use suitable fixings and make sure for heavier objects you drill through into the solid wall behind (GF) or use an appropriate plasterboard fixing (FF). Always check before drilling that there are no electricity cables in the vicinity – check for sockets and DO NOT drill directly vertical or horizontal with them to avoid the cable runs



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8. Always ensure electrical items are switched off when they are not in use, saving electricity and being safer when children are in the house
9. Check all smoke alarms are working correctly and keep testing them regularly to make sure they are in full working order.
10. Make sure manholes are not covered so access can be gained easily. Keep gutters free of leaves and do not plant trees too close to the house as the roots may affect the foundations in future years. Timber fences may have been treated and will need further treatment in the years to come.



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